



HIGH SPRINGS FALL FESTIVAL

Saturday, October 22nd, 2022

High Springs, Florida

Vendor Application

The High Springs Florida Chamber of Commerce is hosting its Fall Festival on **Saturday, October 22th, 2022**. The festival will begin at 10:00am and run until 8:00pm. Vendor setup time is between 8:00am & 9:30am. Vendor check-in is located at 23760 NW 187th Avenue near the High Springs Historical Society Museum. Vendors are responsible for supplying any tables, chairs, and pop-up tents needed. Please complete the application fully for full consideration. **The deadline for application submission is Friday, October 14th, 2022.**

APPLICATION INFORMATION

Contact Name: _____

Business Name: _____ FL Sales Tax # _____

Address _____ City _____ Zip _____

Phone: _____ Email: _____

Website (if applicable): _____

Other Social Media (if applicable): _____

Merchandise Keywords [for advertising on social media outlets]

Required:

- Please select a vendor category below
- Provide three (3) photos of item(s) to be sold
- Provide one (1) photo of booth
- Photos and payment should be submitted along with the application

Vendor Categories:

www.highspringschamber.com

386-454-3120



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_____ Crafts Handmade Goods (You sell goods that have been handmade. This category would include, but not limited to; signs, small quilted or crocheted items, quilts, stationary, and any other hand-crafted item that does not fit into another category better.)

_____ Fine Art (You personally create art through the usage of various mediums, including, but not limited to; painting, pottery, metal work, jewelry, and wood carving. This category is intended to categorize trained artisans and is differentiated from handmade goods.)

_____ General Merchandise (You sell soap, makeup, essential oils, lotions, creams, new/like-new clothing, etc.) A limited number of vendors will be allowed in this category.)

_____ Antiques (You sell antiques that have not been upcycled or made into a new product)

_____ Plants/Flower Vendor (Please do not sell plants identified as Category 1 Invasive Species as listed in the regional distribution of North and Central Florida as noted by the Florida Invasive Species Council (<https://floridainvasivespecies.org>). Sellers of plants are responsible for having a current Nursery Inspection Certificate.)

_____ Business Expo (An opportunity to display, sell, and/or pass out information about your business. No Food or Beverages may be given away by Expo vendors.)

_____ Non-Profit (An opportunity to display and pass out information about your non-profit)

Booth Space: Booths are sold in 12' x 12' increments.

- **Craft/Business/Non-profit Vendors @ \$50.00 per booth space**
- **Food vendors - See Food Vendor Application**

Mail application with payments to:
High Springs Chamber of Commerce
PO Box 863, High Springs FL 32655



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AGREEMENT, WAIVER, and RELEASE

- All confirmations of rental spaces are final; Refunds will not be given
- The event will proceed rain or shine
- Vendor check-in information will be e-mailed prior to the festival
- All vendors must check in for booth assignment and vendor packet
- Setup will take place Saturday between 8:00am – 9:30am
- Vehicles will not be allowed on the grounds after 10:00am
- Booth spaces are 12' x 12' and will be marked and numbered. All set up and tear down are the responsibility of the vendor
- We are limiting the number of competing vendors with similar items to three. If we reach that limit, you will be notified when you apply and will have the opportunity to withdraw your application
- We ask that no free samples of food and beverages be given out, in order to not compete with vendors that are selling food and/or beverages
- Vendors who need power, must supply their own quiet generator
- Vendors are asked to leave the site as they found it
- Any vendor who leaves excessive amounts of waste will be assessed a \$25.00 clean up fee. Failure to pay the fee will eliminate participation in future events

As representative of our business and/or organization, I have read and understand the rules and regulations for the Fall Festival and agree to abide by them. I recognize that failure to abide by them may result in exclusion from future festivals. I understand that all confirmations of rental space are final, and no refunds will be available upon cancellation. I agree to not hold the High Springs Chamber of Commerce, the City of High Springs, and/or its sponsors and volunteers liable for any claims, liabilities, costs or charges arising out of any accident, injury, loss or damage to the person or property of the vendor while participating in the Fall Festival event.

Authorized Representative

Date